Talent Acquisition & Onboarding Fundamentals

Ref: HRG-Learning-SC/001

Course Overview

Talent Acquisition and recruitment professionals need to have enhanced skills, as their main job is to attract talents. With that being their primary goal, many recruitment professionals are now expected to be able to plan and implement successful Employer Branding and Social Recruiting strategies.

This course will provide insights to Talent Acquisition and Recruitment professionals on how Talent Acquisition and the way we recruit have changed dramatically. It will also explain the fundamental techniques on how to manage strategies and the stages of candidate's journey.

Course Outline

- Talent Management & Talent Acquisition
- Workforce Planning
- Strategic Issues in Staffing
- Staffing and Recruiting
- Talent Acquisition Workflow Process
- Methods of Recruiting
- Screening and Interviewing
- Interviewing Techniques
- Regulatory Considerations - UAE Framework

Part 2
- Best Practice in Onboarding
- The Onboarding Process
- Onboarding and Induction
- Onboarding considerations - UAE Framework
- New Employee Orientation

People Bureau

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Course Outcomes

By the end of the course, learners should be able to understand the Talent Acquisition Principles and confidently practice recruitment and onboarding based on best practice process and organizational objectives.

Course Details & Duration

Date 1: June (1st Cohort)
Date 2: July (2nd Cohort)
Venue: Dubai
Delivery Mode: *Face to Face
Duration: 1 day
Completion Certificate: Certificate of Attendance
Fee: AED1,200

Course booking;

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*Note: Participants are limited to 8 persons per cohort. First come, first served basis.
        For virtual delivery option and information, please contact us.